



Goonellabah Public School

Dear Teacher

My child _____ in class _____
was or will be away from school on (please enter dates)
_____ because of:

- sickness
- appointment with _____
- family commitment _____

- other reason _____



Dear Teacher,

We will be away due to a family commitment.

- Could you please send me some work home for my child while we are away.

Signed: _____ Date: ____/____/____